

LATE PICKUP FEE INFORMATION

If you are running late, we ask that you call the office so that we can notify the closing staff and most importantly, prepare your child for the wait. Please be aware, however, that calling does **not** excuse the late pickup charge.

Late pickup fees go into effect one minute after your family's closing time.

That is 1:31pm for half-day attendance families, and 6:01 pm for full-day attendance families.

Also, late fees apply on early dismissal days as posted on the school calendar, and emergency or weather-related closings. Late pick-ups during **emergency or weather-related** instances will **not** count toward families' maximum number of late pick-ups within a 60-day period (see below)*

Families are also responsible for any fees incurred which result from a designated emergency pickup person arriving late.

Fees are to be paid in cash to the remaining staff when you pick up your child. If you cannot pay the fee that day, you have 24 hours to pay the fee (or on the next business day- if applicable). **Fees not paid within 24 hours double.**

*In addition, if a child is picked up late on more than **three** occasions within a **sixty**-day period, the family is referred to the PWEC for determination of next steps.

The MOD has the option to adjust fees on a case-by-case basis.

Late pickup fee schedule:

Part-time families

1:31 - 1:45 → \$25

1:46 - 2:00 → \$50

2:01 - 2:15 → \$75

2:16 - 3:00 → \$100

Full-time families

6:01 - 6:15 → \$25

6:16 - 6:30 → \$50

6:31 - 6:45 → \$75

6:46 - 7:00 → \$100